**RESUME**

 **NAME:** M. Selva Soundari

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**CAREER OBJECTIVE:**

Seeking a job in a firm where I can develop my skills and can help me to grow as an individual and also becoming a valuable asset to the company.

**EDUCATIONAL QUALIFICATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| **INSTITUTION** | **COURSE** | **MARKS** | **YEAR** |
| P.S.MATRICULATION |  12TH | 67.75% | 2015 |
| P.S.MATRICULATION | 10TH | 85.40% | 2013 |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **INSTITUTION** | **COURSE** | **1** | **2** | **3** | **4** | **5** | **6** | **TOTAL** |
| STELLA MARIS COLLEGE | B.A. History and Tourism | 55% | 51% | 56% | 58% | 55% | 55% | 55% |
| ANNA ADARSH COLLEGE | M.A. Tourism and Travel Management | 50% | 56% | 53% | 58% | 56 | 60 | 55% |

**WORK EXPERIENCE:**

* Worked in ”**J&M GROUP INC”** for six months as a “**Human Resources Trainee and Recruiter”.**

**ACADEMICS:**

* Completed a online certificate course on “**Office Automation**” from **Indian Institute of Skill Development and Training** and secured **First class**.
* Completed a crash course on “**Travel & Tourism**” Training program from **Vatsala Tourism Academy** and scored **87%**
* Volunteered in an award function organized by the **Tamil Nadu Tourism Corporation and Madura Travels** at **ITC Grand Chola**, Chennai.
* Worked as a **volunteer** in a project by the **United Board for Christian Higher Education in Asia** and taught the school Children’s about **Tamil Nadu’s Heritage and Folklore**.
* Attended a **National Symposium** on “**Sustainable Tourism Practices in India: Lessons from the Globe**.”

**SPORTS:**

* Represented school house team in **March Past** and secured **first prize** (2013 and 2015).
* Represented school **Throw ball team** in zonal and secured **runner up** position.
* Secured **runner up in Kho-Kho** match in school.

**SOCIAL AWARENESS:**

* Served as a **NSS (National Service Scheme)** volunteer in **Stella Maris College**
1. Taught the visually impaired students in **Thakkar Baba Institution**, Tnagar, and Chennai.
2. Taught the Corporation School students in **Gandhian values and ideologies.**
* Attended a **10 day NSS (National Service Scheme) camp** on Stella Maris College.

**OTHER CO-CURRICULAR ACTIVITIES:**

* Won **first prize** in **Group Singing Competition** on BA to AD Culturals in **Stella Maris College**.
* Won **First pr**ize in **Group Singing** on the occasion of **Universal Brotherhood Day Celebrations** for the year **2014** at **Vivekananda Kendra, Triplicane.**
* Won **second prize** in **Ethnic Dressing Competition** at **DG Vaishnava College, Arumbakkam**.

**LANGUAGES KNOWN:** English, Tamil, Hindi, Sanskrit and Japanese (N5 level).

**HOBBIES:** Singing, Watching Movies, Cooking, Designing, Jewel Making.

**DECLARATION:**

I solemnly declare that all the above information is correct to the best of my knowledge and belief.

 **SIGNATURE**

**DATE:** M. Selva Soundari.