**RESUME**

**MR. ANIRUDH NAVARATNA**

Residence Address: #302, 3rd cross, 11th main,

Shantiniketan layout, Arekere, BG Road, Email: nmanirudh88@gmail.com

Bangalore, India. PINCODE 560076 Phone: + 91 9731 260 249 **Summary:** **Experience Summary**

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| **Objectives:** |

 **Summary:**

To be part of a team of hi-caliber professionals for challenging new assignments and responsibilities, thus sharpening my own professional skills, while at the same time, contributing my best to the overall development of the organization.

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| **Employment History** |

Ottila International Pvt Ltd (Previously Saltours International):

Designation: Supervisor – Operations
Duration: Since 26th January 2009 to 31 July 2018

Travel Air Representations (A Unit of FCM Travel Solutions India Pvt Ltd):

Designation: Supervisor – Operations
Duration: Since 03rd March 2019 to 14 Jan 2021

Role in:

* **Key Responsibility: Supervising & Managing Reservations – Inbound & Outbound.**
* Reservations of Hotels, Sightseeing Tours, Transportation, Trains (Rail Europe).
* Expert Advisor / Consultant – Mainly Europe + Other Worldwide Destinations.
* Communicating with Tour Operators, Travel Agents over phones and mails.
* Identifying Right Products based on Customer’s / Travel Agent’s Requirement.
* Creating and delivering Sales Report on Weekly and Monthly Basis.

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| **Computer Skills** |

**Educ**.

* **Operating Systems:** Windows Vista/XP/8/10
* **MS Office:** Strong

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| **Previous Company Profile**  |

Ottila International is one of the leading Wholesale Tour Operating Company in India. Previous called as Saltours International, it’s a 27 year old UK based Tour Operator before getting independent as an Indian Company few years back (2014). As per its Punch line – YOUR TRUSTED PARTNER, it’s a completely B2B company, with Quality as its Primary Goal. For more Information, visit [www.ottila.com](http://www.ottila.com)

Travel Air Representations is a Division of FCM Travel Solutions Pvt Ltd under FCTG (Flight Centre), which is supposed to be one of the biggest Travel Companies of the globe. They have all sorts of Solution for travel like leisure, Ticketing, Holidays, VISAs, Insurance, B2B, Corporate, GITs, MICE etc.

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| **Personal Skills** |

Accomplished and results-driven professional with **12+ years** of Professional experience in a single company**.** Deep understanding of products with focus on delivering better service. Proven ability to be a strong professional with the sound knowledge of all products the company could offer. Goal oriented, client focused, and tenacious; committed to executing solutions on given time.

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| **Achievements / Certifications** |

I Know Europe & America through Globus Family of Brands, Swiss Travel Expert, Aussie Specialist, South Africa Specialist, Rail Europe Expert, Completed Specialist Courses of Scandinavia Tourism, New Zealand and Egypt. Swiss Travel Pass Superstar.

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| **Education Qualification** |

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| **Exam/ Degree** | **Year of Completing** | **Name of Institute** | **University/Board** |
| Advance Diploma in Aviation, Tourism & Hospitality | 2008 | Tradewings Institute Of Management, Bangalore | Advance DiplomaBangalore |
| PUC (12th Grade) | 2007 | The Oxford Pre-University College, Bangalore | Pre-University Bangalore |
| S.S.C (10th Grade) | 2005 | The Oxford English High School, Bangalore. | Board of Secondary Education |
| **Personal Details** |

Name : Anirudh Madhvesh Navarathna

Father’s Name : Madhvesh Navaratna Krishna

Date of birth : 20-11-1988

Gender : Male

Marital status : Single

Nationality : Indian

Languages Known : Kannada (Regional), Hindi (National) and English

Hobbies : Travel, Nature & Wildlife viewing/observing & Movies

Date: 02 Jun 2021

Place: Bangalore [Anirudh NM]