Name : Richard Martin Williamson

E-mail : richardwilliamson197@gmail.com

Phone : 8939442565

Address : No.72/315 Door no. S1 Arun Villa,

Paper Mills road, (near Lourde's Church)

Perambur

Chennai-600011

#### **Career Objective**

To obtain a position that will enable me to use my strong communication skills, educational background, and my ability to work well with people and also to grow with the organization.

### **Skills Summary**

- Communication
- Learnabilty
- Team Building

### **Education**

- SSLC (2012) ST. Matthias AI Hr Sec School, Chennai-600007.
- HSC (2014) ST. Matthias AI Hr Sec School, Chennai-600007.
- B.Com Corporate Secretaryship (2017) Loyola College, Chennai-600034.

### Internship

• Company : Kerry Logistics (India) pvt Ltd

Designation : Administration Legal

Period : December 2016 to January 2017.

# **Certifications And Training**

- Certification in Tally Erp.9
- Certification in Video Editing.
- Training in Retail banking from **Bankedge academy for banking and finance** about various aspects of banking.

## **Other Details**

Gender : Male

Date of Birth : 21<sup>st</sup> May 1997

Marital Status : Single

Languages Known : English and Tamil

Place: Chennai Date:

(Richard Martin Williamson)