

# **GAURAV SINGH RAJPUT**

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## **CAREER OBJECTIVE:**

A Challenging and Responsible Position to utilize and enhance my Analytical Skills required for making a mark in this competitive field.

Willing to work with my Full Potential, Confidence and assuring for the best of my ability to work hard.

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## **EDUCATIONAL QUALIFICATION:**

### **1. Bachelor of Commerce (B. Com.)**

University / Institute / Board	:	University of Mumbai
Academic year	:	2016-2017
Percentage Obtained	:	56.91%

### **2. Higher Secondary School Certificate (H.S.C)**

University / Institute / Board :	Mumbai Board
Academic Year	: 2012 - 2013
Percentage Obtained	: 49.83%

### **3. Secondary School Certificate (S.S.C.)**

University / Institute / Board	:	Mumbai Board
Academic Year	:	2010-2011
Percentage Obtained	:	67.27%

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## **COMPUTER LITERACY:**

Excel Advance.

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### **Skills Highlights:**

Good Comprehension Skills.

Good typing skills

Knowledge of MS office tools

Comfortable working in rotational shifts

Teamwork & Collaboration

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### **PROFESSIONAL EXPERIENCE:**

**1) Organization** : WNS  
**Designation** : Sr. Associate Ops.  
**Duration** : February 2018 – February 2019

**2) Organization** : Brand Factory  
**Designation** : Operations Executive  
**Duration** : Currently

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### **ACHIEVEMENTS:**

- Won 2nd prize in Rink Football at Aditya Institute Of Management Studies & Research.
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### **PERSONAL DETAILS:**

**Email** : gaulashrajput07@gmail.com

**Date of Birth** : March 1<sup>st</sup>, 1995.

**Sex** : Male

**Nationality** : Indian

**Marital Status** : Single

**Languages Known** : Hindi, Marathi and English.

**Address** : Flat No.203, B Wing, Swastik Narmada Society, Sector – 8,  
Sanpada. Navi Mumbai: 400705

**Telephone Number** : 9987503633.

**Hobbies** : Travelling, Trekking, Playing Football.

**(Gaurav Singh Rajput)**